



City of Greendale
510 Ridge Ave.
Greendale, IN, 47025
812-537-2125

Improvement Location Permit

Permit No: _____

Receipt No: _____

§ 155.095 Improvement Location Permit Required; Permit Fee: Within the city, and the contiguous unincorporated portions of the county over which the city exercises planning and zoning jurisdiction, no structure, improvement, or use of land may be altered, changed, placed, erected, or located on platted or unplatted lands, unless the structure, improvement, or use, and its locations, conform with the master plan and ordinances of the city and an improvement location permit for the structure, improvement, or use has been issued. § 155.096 Plat or Site Plan Required with Improvement Location Permit Application: Each application for an improvement location permit shall be accompanied by a plat or site plan, in duplicate, drawn to scale, showing any information necessary for the enforcement of this chapter.

Applicant / Contractor Information

Applicant / Contractor Name

Phone Number

Email

Site Information

Owner Name

Phone Number

Email

Owner Mailing Address

Site Address (if different from above)

Parcel ID

Acreage

Zoning

Existing Use

Existing Utilities: Water Sewage Electric Gas

Project Information

Scope of Work: _____

_____ **Cost of Improvement:** _____

Proposed Utilities: Water Sewer Electric Gas **Square Feet:** _____ **Height:** _____

Contractor List – Name, Address, Phone, and Email

Design Professional

Site Work

Foundation

Structural

Plumbing

Mechanical

Electrical

Staff Report

Base Flood Elevation (if within 100 ft of SFHA): _____ FIRM Map No. _____

Fees: _____

Required	Additional Approval	Received
	Utility Release	
	Encroachment Permit / Bond	
	Wellfield Protection	
	Planning Commission	
	Board of Zoning Appeals	
	DNR-Flood Plain	
	IDEM Release	

Staff Comments / Conditions of Approval:

New Address: _____

All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction. I further certify that the construction will not be used or occupied until a letter of substantial completion, per 675 IAC 12.6.6.10 GAR, has been received. Once received, a certificate of occupancy will be issued by the Building Inspector of Dearborn County, Indiana. I understand that I have no more than ninety (90) days to complete this permit request and acknowledge that incomplete or inaccurate information submitted on my behalf may result in the delay or denial of this application. I hereby grant permission for the City of Greendale staff to enter onto the premises to inspect this site to process and complete this permit request. This permit becomes null and void if the work or construction authorized is not completed within 1 year after the date of issuance.

I hereby certify that I have read and examined this permit and know the same to be true and correct. By signing below, you certify that you have the legal right to make said improvements to the owners' property and have read and agree to the statements on the reverse side of this page.

Applicant's Signature

Date

City Official's Signature

Date